

## 30 Hours funded Childcare for 3 and 4 year olds

### PLEASE READ IMPROTANT INFORMATION

As of September 2017, some working parents of 3 and 4 year olds may be entitled to 1,140 hours free childcare a year. This equates to 30 hours per week over 38 weeks (normal school terms). All 3 & 4 year olds are still eligible for 15 hours and you can now apply for the additional 15hours through the childcare choices website – [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

The criteria to qualify for this entitlement are:

- A child must be under compulsory school age and living in England
- Both parents or the sole parent in a lone parent family must be working and each parent must earn on average, a weekly minimum equivalent to 16 hours at national minimum wage or national living wage. This is approximately £115.20 per week or £5990.40 per year and less than £100,000 per year (per person). Self-employed parents and parents on a zero-hour contract meet these criteria.
- Both parents are employed but one (or both parents) is temporarily away from the work place on parental, maternity, paternity, adoption or on statutory sick pay.
- One parent is employed and one parent is disabled or incapacitated based on specific benefits or has substantial caring responsibilities based on specific benefits received for caring.

You can use as many or as few additional hours as you chose or you are able to 'stretch' the funding as you can currently with the 15 hours to receive 22 hours free per week over 51 w eeks.

Children, eligible for the 30 hour funding will be able to attend Happy Stars for the sessions given below. However due to a reduction to the amount of funding we receive from the Local Authority we will be charging for all meals, snacks and drinks. If you would prefer to provide all your own meals, snacks and drinks you are able but you will need to adhere to our meal and snack policy.

### Examples:

**Term time only agreement – fixed hours limited places** inclusive of all meals and snacks

Offer	Hours	Meal charge		
		Per Day	Per week	
3 x 10 hour	8-6	£7.00	£21.00	Term time only
4 x 7 ½ hours	8-3.30	£5.00	£20.00	Term time only
5 x 6 hrs	8-2	£3.50	£17.00	Term time only
5 x 6 hrs	12-6	£5.00	£25.00	Term time only

**Stretch offer agreement 51 weeks per year** inclusive of all meals and snacks

Offer	Daily fees	Fee Per week including meal charge	Saving you per week
5 x 8-5	£38.00	£137.00	£88.00
5 x 8-1	£22.50	£42	£88.00
5 x 1-5:30	£22.50	£37	£88.00
The additional hour between 5 and 6pm is still available at our current charge of £4.50			

## **Stretch offer agreement 22 hours per week 51 weeks per year**

### **Inclusive of meals and snacks**

<b>Offer</b>	<b>Meal charge</b>	<b>Fee Per week including meal charge</b>
3 x 8-3.30	£5	£15
5 x 8.30-1	£3.50	£17
5 x 1-5:30	£2.50	£ 12

If you are self-employed please apply as soon as possible as it appears to take longer for these applications to be processed.

I appreciate this may seem confusing, if you would like to discuss any of the above or would like a sample invoice please give me a ring.

Best Wishes

Clare

Further information can be found at <https://childcare-support.tax.service.gov.uk/moreinfopar/2>

### **What to do next**

You will then be given a 30-hour eligibility code. You need to give this code to us so that we can validate it.

To validate your code, we need to see proof of your National Insurance Number and have written consent from yourselves to validate your code.

Once we have validated your code we will discuss with you your options for the 30-hour extended childcare.

We will then provide you with a Parent Agreement form. The National Insurance number which you apply for the 30 hours must be the same as the one you put on the form, for example you cannot use mums NI number to apply and dads when completing the form.

Every 3 months you must confirm that you are still eligible at (<https://www.gov.uk>). We will provide you with the deadline dates and you will also receive an email notification from HMRC. You must notify us if you are informed by HMRC that you are no longer eligible. If you are no longer eligible for the funding there is a grace period during which time you can still access the 30-hour extended childcare. Children that become illegible can still access the 15 hours early education entitlement.

In order for your child to receive the 30-hour extended childcare you must have applied before the [REDACTED]. Applications made after this date will not be eligible for the funding until [REDACTED].

What you need to do next

1. Apply for the funding
2. Provide us with the code, proof of your national insurance number and your written consent
3. Discuss your options with us in preparation for [REDACTED]

**If you would like to increase your child's session with us, please let us know in writing ASAP so that we can save them a place.**

30 hour extended childcare

Name of child: .....

Date of birth: .....

Parent name: .....

Parent national insurance number: .....

National insurance document seen: .....

30-hour eligibility code: .....

I can confirm that the information I have provided is accurate and true. I understand and consent for Happy Stars to verify my 30 hour code on the eligibility checking system.

Signature: .....

30 hour extended childcare

Name of child: .....

Date of birth: .....

Parent name: .....

Parent national insurance number: .....

National insurance document seen: .....

30-hour eligibility code: .....

I can confirm that the information I have provided is accurate and true. I understand and consent for Happy Stars to verify my 30 hour code on the eligibility checking system.

Signature: .....

30 hour extended childcare

Name of child: .....

Date of birth: .....

Parent name: .....

Parent national insurance number: .....

National insurance document seen: .....

30-hour eligibility code: .....

I can confirm that the information I have provided is accurate and true. I understand and consent for Happy Stars to verify my 30 hour code on the eligibility checking system.

Signature: .....

30 hour extended childcare

Name of child: .....

Date of birth: .....

Parent name: .....

Parent national insurance number: .....

National insurance document seen: .....

30-hour eligibility code: .....

I can confirm that the information I have provided is accurate and true. I understand and consent for Happy Stars to verify my 30 hour code on the eligibility checking system.

Signature: .....